Sr.No.: TCET/T&P/REP 7/ of 2016   December 26, 2016

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Report on

6th Alumni Meet held on 24th December, 2016

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➤ **Event Details:** Alumni Meet 2016 was conducted by TCET on 24th December, 2016 for Alumni of TCET.

➤ **Participants:** Principal, Deans, TPO, Faculty Members, Staff, Alumni and Students

➤ **Objectives:** Alumni Meet was organized to assemble former students under one roof and to form Alumni Association of TCET with a keen vision to further help students and the institute for augmentation of name, fame and growth of the institute.

➤ **Staff Involved:**
1. Dr. B. K. Mishra – Principal
2. Dr. Lochan Jolly-Dean (SSW)
3. Mr. Zahir Aalam - TPO
4. Mr. Vikas Singh- Alumni In charge
5. Organizing Core Committee as follows:

Sr. No.	Name of Faculty	Name of Staff Member	Venue/ Committee	Responsibilities
1	Ms. Rupali Mane Mr. Vikas Singh Mr. Amol Dapkekar Mr. Namdeo Badhe Ms. Harshala Yadav Ms. Neha Chauhan Ms. Sonal Barvey Ms. Pratibha Singh	Mr. Aman Singh (T&P)	Overall Coordinators	1) To coordinate with other committee members for smooth conduction of program 2) In case of absence of any committee members, need to make alternate arrangements or ready to work as committee member. 3) Timely reporting to TPO & Principal about the activities 4) Sending mail to alumni from 2005-2016. 5) Taking online registration for Alumni. 6) Phone calling for reminder and re conformation. 7) Sending invitation and schedule to all the registered alumni. 8) Printing of banners. 9) To look after all the venue and providing necessary support to the committees
2	Ms. Mukul Bhatt (H & S) Mr. Sagar Parikh(H &S) Mr. Ashwin Pathak(H&S) Ms. AnkitaChakor (H&S) Mr. Nitin Harane (CMPN)	Mr. Vinod Kumar Mourya (IT) Mr. Mukesh Singh (H&S)	Stage & Venue Arrangement	1) To do the necessary arrangements during stage preparation. 2) To be present near during the programme 3) Compilation of attendance and feedback need to be done by technical staff. 4) Any other related work.
3	Mr. Deepak Shete (EXTC) Ms. Leena Chakraborty (ETRX) Mr. SudhirDhekane(IT) Mr. Sajjankumar Lal (H&S) Mr. Deepak Sinha(H&S)	Ms. Radhika Khaparde (EXTC) Mr. Nikhil Maheshwari (EXTC)	Registration committee	1) Preparing Stationary Kits to distribute it to participants 2) To be available at the registration desk 3) Make list of participants and collect visiting cards from guests. 4) Reporting to overall coordinators on timely basis.
4	Mr. Amol Dapkekar (H&S) Ms. Vidyadhari Singh(CMPN)	----------	Anchoring	Host of the event.

Sr. No.	Name of Faculty	Name of Staff Member	Venue/ Committee	Responsibilities
5	Mr. Krishna Gaikwad (MECH) Mr. Vaibhav Gudi (MECH) Ms. Anvita Birje (EXTC) Mr. Shridhar Kamble (IT) Mr. Sagar Saigaonkar(MECH) Mr. Rajesh Singh (CMPN)	Mr Rajesh Singh(T&P) Mr. Chirag Bari (MECH)	Food Committee	1) Venue :- Near Canteen 2) Check venue cleanliness 3) Make arrangements for three course dinner etc. 4) Reporting to overall coordinators on timely basis.
6	Mr. Vaibhav Madane (MECH) Mr. Pritesh Bhana(CIVIL) Mr. Basweshwar Bansode (CIVIL)	Mr. Anil Bisaria (MECH)	Welcome Committee	1) To receive guests from ground floor and guide them to registration. 2) Also guide Alumni for any requirements during the program 3) Reporting to overall coordinators on timely basis.
7	Mr. Aditya Desai (IT) Mr. Sumit Kumar (ETRX) Mr. Arpit Vyas(CIVIL) Ms. Radhika Desai (CMPN) Ms. Sonam Soni (CMPN) Ms. Purnima Chandrasekar (EXTC)	Mr. Pankaj Singh (CMPN) Ms.Sarita Tiwari (ETRX)	Feedback Committee and Memento Distribution	1) To work in coherence with registration committee. 2) Take Feedback after programme from Alumni Compilation of attendance and feedback need to be done by technical staff. 3) Giving Memento to Alumni 4) Reporting to overall coordinators on timely basis.
8	---	Ms. Meghna Singh Mr. Ajay Singh	Admin Office and T&P Cell	1) To assign duties to peon. 2) Program will start by 6:30 p.m. 3) To check the status of peons and do the necessary arrangements in case of absence. 4) To take care of all the venues 5) Informing watchman at Gate-5 for Alumni Parking 6) To do the necessary logistics 7) To make the necessary arrangement in case if any staff is absent
9	---	Mr. Ashok Singh Mr. Ramlal	Admin Office	1) To provide electric point and connection to the decorator and DJ 2) To make necessary arrangement wrt to electricity
10	Ms.Archana Deshpande (EXTC) Mr.Rahul Neve(IT) Mr.Sandip Bankar (IT) Mr.Manish Rana (CMPN) Mr.Iqbal Muzawar (Mech) Mr.Jitendra Kachare (Civil) Mr.Vimal Gosar (H & S)		Discipline Committee	1) Assuring discipline in the campus 2) Reporting any act of indiscipline to T&P

➢ **Event Details:**

1. To start with, a meeting was conducted by Dean Student & Staff Welfare, Dr. Lochan Jolly on November 4, 2016 to discuss about the conduct of alumni meet on 24 December 2016. The overall responsibility of conducting the programme was given to Training and Placement Officer, Mr. Zahir Aalam and Alumni Incharge, Mr. Vikas Singh.

2. It was requested to and taken approval from Principal to conduct Alumni Meet–2016 on 24 December 2016.

3. For publicity of the programme, social networking sites like Facebook, WhatsApp and Emails are sent to the students from 11 November 2016 by concerned HoDs and follow ups were taken by the concerned department T&P Coordinators.

4. Phone call was done by the Students Council-TCET team from 16 to 23 December 2016 to Alumni who have registered through online form.

5. Bulk messages and mails were sent to all Alumni from 21 to 23 December 2016 by Mr. Vikas Singh.

6. The meeting was called on 23 December 2016 by Mr. Vikas Singh for informing the faculty and staff about the responsibilities of conducting Alumni Meet and informed about 'on day' programme schedule

➢ **Attendees:**

Sr. No.	Attendees	Count
1	Registered Alumni present	230
2	Number of Unregistered Alumni	20
3	Number of faculty & staff members	120
4	Students Council and participating students	60
Total		450

➢ **Year wise Chart, Detailing the Batch Wise Number of Alumni Present in the Meet**

Sr. No.	Batch	Number of students present			
		Dec 2016	Dec 2015	Dec 2014	Dec 2013
1	2005	NIL	NIL	NIL	NIL
2	2006	3	NIL	2	5
3	2007	5	1	11	10
4	2008	4	13	5	8
5	2009	NIL	08	6	3
6	2010	2	01	8	10
7	2011	20	35	24	13
8	2012	8	16	18	17
9	2013	5	20	50	23
10	2014	12	66	109	Not Applicable
	2015	32	115	Not Applicable	Not Applicable
	2016	130	Not Applicable	Not Applicable	Not Applicable
11	Un registered	20	15	Nil	40

Total	241	290	233	129
Average no. of students	4000	3480	3120	2700
Percentage	6.02%	8.33%	7.46%	4.80%

Percentage of Alumni Attending

■ Percentage

- Dec'16 — 6.02%
- Dec'15 — 8.33%
- Dec'14 — 7.46%
- Dec'13 — 4.80%
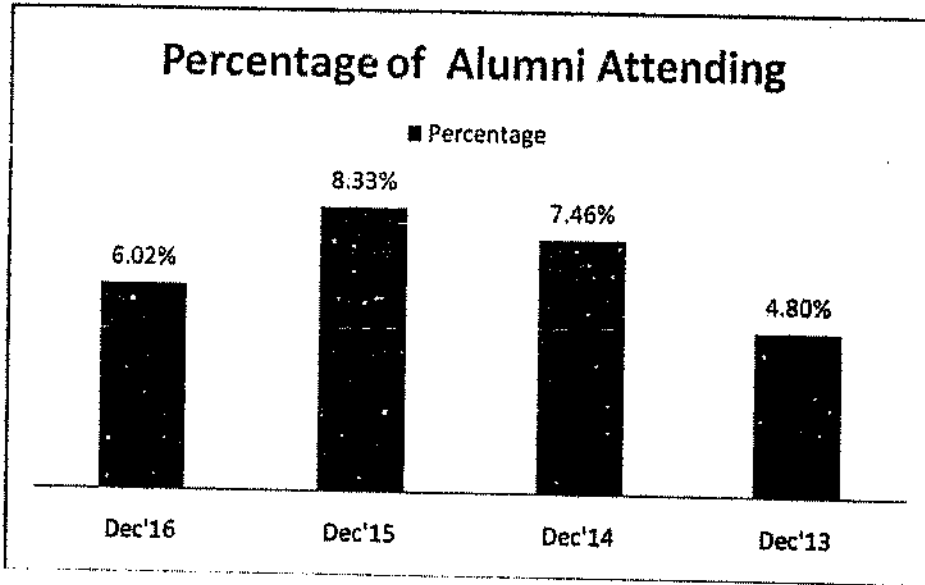
➢ **Description:**

Alumni registration was done in a prescribed registration form on the day of programme from 6:00 pm. The alumni students assembled on ground floor at around 7:00 pm. And at around 7.15pm, the programme started with Saraswati Vandana with the lamp lighting ceremony to inaugurate the function by Principal, Deans, and Alumnus of 2006 batch, Mr. Abhishek Chamaria. The Welcome Address was given by Principal Dr. B. K. Mishra by highlighting growth and development in research and other academic programs of the institute as well other achievements in current year. Cultural programs (drama, group dance, singing, etc.) were performed by TCET students' council. Along with that Principal and Deans welcomed Alumni batch wise followed by photo session. Branch wise felicitation was done of 2016 Batch along with the faculty members of the respective department. Alumni were requested to be part of TCET Alumni Association to have an active interaction among their Alma Mater. The programme ended with dinner and Public Address System and had fruitful open interactions amongst Alumni, Faculty members and Coordinators.

> ## Feedback Analysis:

General Feedback From Alumni — % of Yes

93.18, 86.36, 89.77, 92.05, 84.09, 63.64, 68.18, 72.73, 69.32, 69.32

Categories: Do you feel proud to associate as..., willing to contribute to the..., education imparted at TCET useful..., Were the HOD's & Faculties cooperative, Has the T&P Cell provided ample On..., Have you availed Career counseling..., Guest Lecture/ A Special Talk / A..., Do you like to join the college Alumni..., Have you participated in any Alumni..., Do you receive regular updates

Institute Rating Rating — Percentage

How do you rate infrastructure facilities of TCET	Were/Are your grievances properly handled at the college as student	Have you obtained sufficient technical know-how (both in theory and practice) at TCET	Were the HOD's & Faculties cooperative	Has the T&P Cell provided sufficient Off campus placement opportunities
83.86	82.05	80.00	82.16	81.02

Todays Programme Rating

■ Percentage

Arrangement	Courtesy from staff members and student	Cleanliness	Food	Over all Programme
85.00	86.82	86.48	85.91	86.93

COntribution of Alumni what they want to do for institute

■ % of Yes

As a Trainer	Helping in placement process	Providing internship to students	Referral placements	Providing outhouse project to students
28.41	25.00	13.64	17.05	6.82

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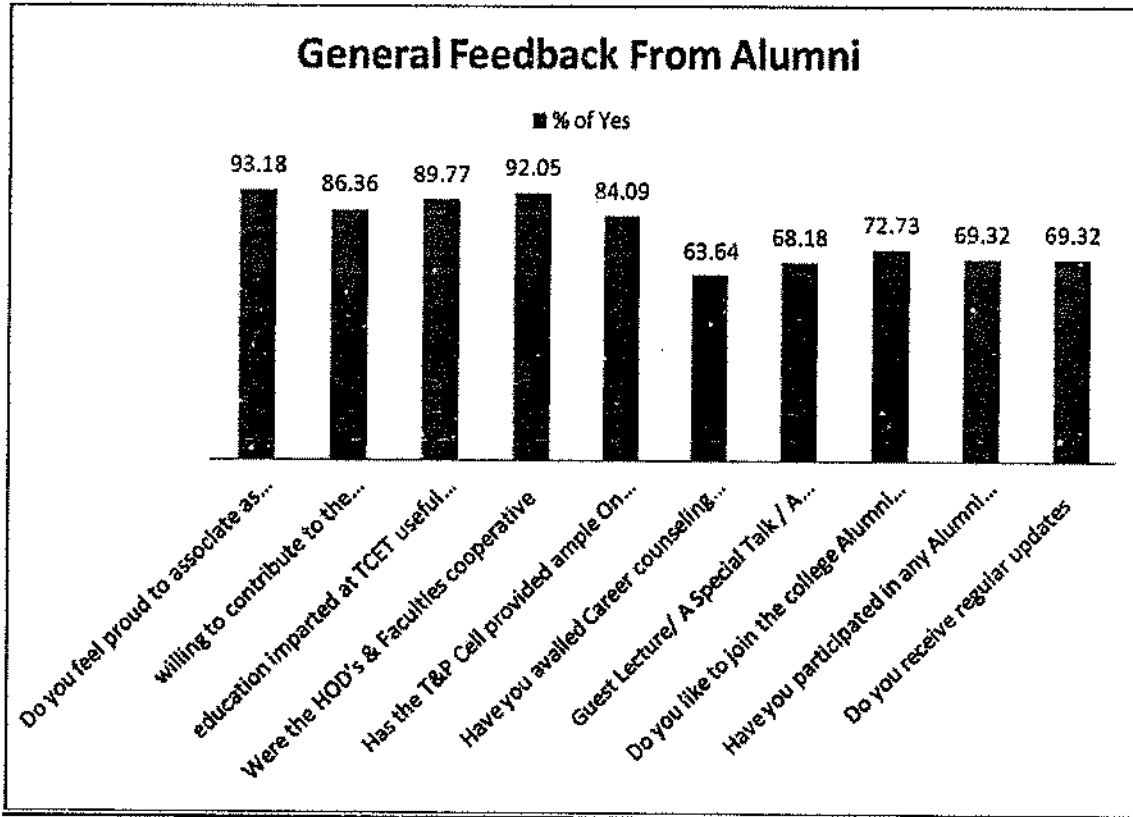Website : www.tcetmumbai.in • www.thakureducation.org
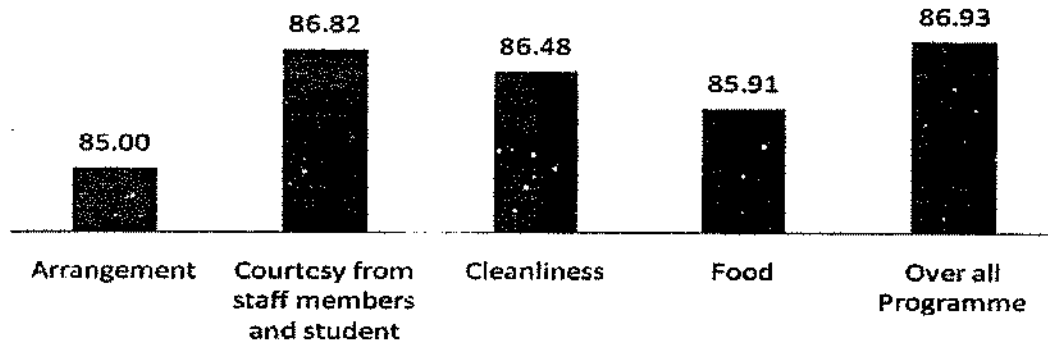
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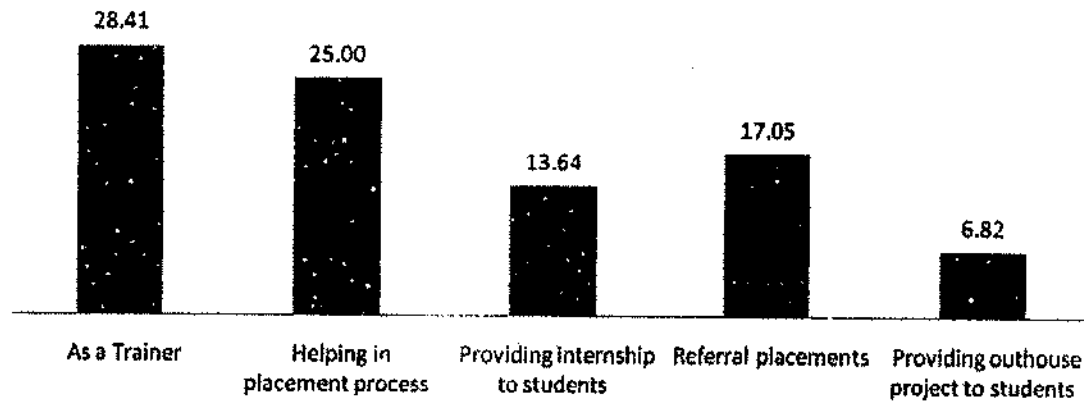
➢ SWOT Analysis:

Sr. No.& Parameters	Strength	Weakness	Opportunity	Threat
1. Schedule	Schedule was prepared in December to get more participation of Alumni students	Venue was on Ground floor lobby due to unavailability of Auditorium.	Alumni in charge has managed to arrange the programme with the help of T&P and Student council on the ground floor lobby.	Venue was on ground floor so there was no control on students to actively participate in programme.
2. Sustainability	Programme was made self sustainable through sponsorship.	Getting sponsorship and making the programme self-sustainable is difficult.	Regular quarterly meeting can be conducted for more participation, sponsorship and publicity of the programme	Sponsorship and participation turnout is not constant.
3. Alumni Interactions	Good initiative of TCET with healthy Alumni interactions	Initiatives from Alumni towards development of activities need to be done	A common platform for communication between current students and Alumni can be made through EDC and R&D cell	Alumni interaction need to be increased and should not limit to Alumni Meet only.
4. Participation	Effective follow up was done by faculty, coordinators and HoDs for more participation.	Poor turnout due to the last moment cancellation by Alumni.	Alumni can be encouraged to participate in institute activities like conducting sessions on their domains and other activities for present students.	For active participation, alumni should be in contact throughout the year.

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(Approved by AICTE, Govt. of Maharashtra & Affiliated to University of Mumbai*)
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> ## Programme differentiator w.r.t. Previous Alumni Meets

1. Faculty attended the programme in large number compared to last year. This boosted the students' interaction with faculty members.
2. Branch wise felicitation of 2016 Batch pass out students was done for the first time. The photo session was done on stage with Principal and Deans along with the faculty members.
3. Alumni shared their experiences about TCET and outside world during the batch wise alumni felicitation on stage.
4. One of the alumni has participated in performance.
5. Programme was conducted on Ground floor lobby. This made the faculty and students to get updated about the activities and take part in the programme whenever required.
6. DJ Night with dinner was arranged for the alumni and faculty members.

> ## Outcomes:

1. A common platform for alumni and faculty is provided by the institute to strengthen TCET Alumni interaction.
2. Fruitful interactions with faculty and staff, inputs were provided by alumni regarding what they can do for TCET.
3. This is an opportunity for the institute to speak about its achievements and best practices.
4. Total number of Alumni participant is about 241.

> ## Conclusion:

Sr. No.	Session	Outcome
1	Inauguration	Principal's address gave highlights about the institute growth, achievements and its upcoming project and activities.
2	Cultural Event	Cultural event made the programme live and entertaining.
3	Felicitation of Alumni and interaction	Batch wise welcome of Alumni by Principal and Deans followed by photo session and interaction with Alumni. Faculty members have actively participated in the programme and interacted with alumni students. This provided a platform to Alumni to open their heart about college.
4	Feedback session	Alumni feedback shows the positive response from students. They want to be the part of institute developmental activities.
5	Self-Sustainable	The programme was made self sustainable by getting the sponsorship.
6	Dinner	DJ Night and food arrangement was appreciated by Alumni, which provided a platform to interact with current students and faculty members.

➤ Learning:

1. Through Alumni meet, we can provide an opportunity to current students to interact with alumni to know work culture in industry.
2. Alumni participation can be taken for different developmental activities in the institute like SDP, pre-placement training and other programs which can lead to the development of the current students.
3. Alumni can be involved in EDC and R&D activities with mutual benefits.
4. Due to relocation and working timings of alumni there was a communication gap with the Alumni and majority of students are from immediate pass out batches.

➤ Scope for Improvement:

1. With changing trends and NBA requirement, such Meet can be scheduled at least twice in a year and committee members should meet on regular basis.
2. Alumni can be scheduled Batch wise for more participation. This can also be named as Reunion of respective batches.
3. Alumni Meet can be brought into the system through ISO & its implementation at department/ section levels with the opportunities for corrective & preventive actions.
4. Continuous communication system needs to be developed to keep Alumni update about the programme thereby increase in the number of participation from old batches.
5. To increase participation of alumni, more senior faculty members shall be involved in the Alumni Committee.
6. TCET has taken an initiative of forming an Alumni Association to have a frequent interaction with the current students and faculty members.

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