

TCET/TIMSR/TIMSCDR/TSAP

INTERVIEW DETAILS

To be filled by Candidate

**Affix your
photograph**

DATE :

1. Personal Details:

1.1. Applied for the Post of :- _____

1.2 Specialisation (If applicable) :- _____

1.3 Source of application :- _____

1.4 Name of the Candidate (Mr./Ms./Mrs.) :- _____

1.5 Male / Female :- _____

1.6 Date of Birth :- DD MM YY Age:- _____ Yrs.

1.7 Caste (OPEN/ OBC/SBC/SC/ST/VJNT/NT):- _____

1.8 Marital Status (Single/Married) :- _____

1.9 Complete Address (with landmark) :- _____

1.10 Nature of present accommodation :- Ownership On Lease

1.11 Home Town :- _____

1.12 Residence and Mobile No. :- _____

1.13 Name & Mob.No. of Emergency Contact:- _____

2. Work Experience

2.1 Total work experience :- _____

2.2 Total work experience in education sector :- _____

2.3 Current & Two previous Employment details:

Name and address of entity	Designation	Period of service	Reasons for leaving the job	Gross Salary (Rs.) (p.m.)
Current:				
Previous:				

3. Joining related information

1. Expected CTC (Rs.) (p.m.) – Please enter Non-Negotiable Amount only	
2. Expected Date of Joining	

4. Qualification Details:

Details	Specialization	College / School & Year of Passing	Percentage
SSC			
HSC			
Graduation			
Post Graduation			
Higher education & others			

5. Knowledge of languages :

Language expertise (√)	Read	Write	Speak
English			
Hindi			
Marathi			
Other			

6. Family Details : (Brief information about parents, spouse, brothers & sister and their profession)

a)	Family Members	Name	Status / Profession	Company	Position	Transferable / Non Transferable
	Father					
	Mother					
	Spouse					
	Brother / sister 1					
	Brother / sister 2					
	Brother / sister 3					
	Brother / sister 4					

b) No. & Sex of Children (if any) & Occupational details (if any)

:- _____

7. Personality Traits

(a) Two Strengths :

(b) Two Weaknesses:

8. References with address and Contact nos.

References of Officials worked with (Name, Designation, Co.Name & Contact No. of Co.)

(1) _____

(2) _____

Personal References

(1) _____

Candidate Signature: _____

9.

To be filled by Interviewer

Name:		
Designation:		
Remark:		
Signature:		Date:

Name:		
Designation:		
Remark		
Signature		Date:

Name:		
Designation:		
Remark:		
Signature:		Date:

10. Management remark / approval

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Signature: _____

Status

Select

On Hold

Reject

Office Use (After Selection)

1.Date of interview	
2. Issue of offer/ Appointment letter	
3. Nature of Appointment	
4. Joining Date	
5. Induction Training Date	
6. Six Monthly Report Submission Date (for probation period/ Ad-hoc)	
7. Remark (if any)	

Signature (Registrar/A.O.): _____