



अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(भारत सरकार का एक सांविधिक निकाय)
(A STATUTORY BODY OF THE GOVT. OF INDIA)

डॉ. अविनाश एस. पंत
Dr. Avinash S. Pant
उपाध्यक्ष
Vice Chairman

To

Dehm (S.W.)
P.L. Study
AICTE/Acad/Student Safety/2015
Dated: 31st July, 2015

All Heads of AICTE approved Technical Institutions and Universities including Deemed to be Universities imparting Technical Education.

Dear Sir/Madam,

The safety of students in and outside the campuses of technical institutions is a matter of paramount importance. A safe learning climate is an ineluctable precondition to quality education and research in Technical Education Institutions. It should be the prime concern of educational administrators across the Country to ensure that students are safeguarded against attacks, threats and accidents, both man-made and natural. In order to ensure safety of the students when the students are sent on educational tours, study tours, field visits, industrial visits, excursions etc., the Technical Institutions should adhere to certain precautions and norms.

With this in mind, the All India Council for Technical Education has formulated guidelines to ensure safety of the students when the students are sent on educational tours, study tours, field visits, industrial visits, and excursions etc., in AICTE approved Technical institutions and Universities including Deemed to be Universities imparting Technical Education. Copy enclosed. The guidelines have also been uploaded on the AICTE website www.aicte-india.org.

You are requested to kindly implement the AICTE guidelines in your Institution in the best interest of students. Action taken on the implementation of the guidelines may kindly be communicated to this Council from time to time.

Yours sincerely,

(Avinash S. Pant)

Copy for information and necessary action to:

1. The Principal Secretaries dealing with Technical Education and Directors of Technical Education of all State Govts/UTs.

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
NEW DELHI

Guidelines for Technical Institutions, Universities including Deemed Universities imparting technical education coming under the purview of AICTE for the students participating in educational tours, study tours, field visits, industrial visits, excursions or any other visits/tours.

1. The Head of the Institution should ensure and certify that the tour undertaken is required for the benefit of students or is related to the curriculum of the course in which such students are enrolled.
2. The Head of the Institution should ensure that security i-cards are issued to the students and maintain a separate data base of the personal details of such students participating in the tours. The i-cards should also contain the details of the parents/local guardian along with his/her contact telephone/mobile numbers. Automatic tracking system may also be provided, if possible for proper monitoring and better safety of the students and faculty participating in such tours.
3. The Head of the Institution should ensure that prior permission is obtained in advance from the institution/ organization/ company/ industry or the local Authority of the place to which such tour is being undertaken.
4. The Head of Institution should ensure that adequate insurance cover (accident and life cover) is provided for every student and faculty participating in such tours, at the institution's cost. It will be the

